

FORM FOR NOTIFICATION OF VACANCIES

1. Office/Department and address :
2. Name and designation of Indenting :
Office, Telephone No.
3. Name and designation of the Officer to :
whom applicants should report.
4. Date, time and place of interview :
5. (a) Designation of the post(s) :
(b) Scale of pay, allowances :
(c) Place of work :
(d) Age :
(e) Whether women are eligible ? :
6. (a) Number of posts to be filled : (b) Duration of vacancies :
Perma - Tempo- Tempo- Tempo-
nent rary less rary rary
than 3 between likely
months 3 months to
and 1 conti-
year nue
beyond
1 year
(i) Reserved for S.Cs Priority :
Reserved for S.Cs-Non-Priority :
(ii) Reserved for S.Ts Priority :
Reserved for S.Ts Non-Priority :
(iii) Reserved for O.B.Cs Priority :
Reserved for O.B.Cs Non-Priority :
(iv) Reserved for Ex-Servicemen:
(v) Unreserved-Priority :
Unreserved-Non-Priority :
(vi) Reserved for Physically handicapped
Blind %
Deaf %
Orthopeadically
Handicapped %
7. Qualification required :

(a) Essential :

(b) Desirable :

8. Whether willing to wait and consider applicants from other Exchange area in case local applicants are not available. :

9. Any other information considered relevant. :

Certified that the number of vacancies reserved for Scheduled Castes/Scheduled Tribes and Ex-Servicemen as mentioned in column 6 (a) above is in accordance with the reservation quota fixed by Government for these categories.

Place :

Date :

Signature of the Head of Office

To

The Employment Officer,
Employment Exchange.